

# FK PTA General Meeting Minutes

Sept. 17, 2019

## Flocktown Library

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In attendance: Kathy Holzer, Stefanie Lourenco, Laura Silvia, Kieran Rafter, Jessica Love, Kate Paquette, Ashely Collins, Bilynda Brown, Lisa Groel, Alicia Lippay, Michele Ruppert, Jaclyn Kennelly, Meghan Altis, Colleen Jones, Kim Miele, Cindy Dodge, Tara Reilly, Mike Craver, Sara Amento, Emily Brackman, Melissa Edwards, Rita Brzozowski, and Alicia Contractor

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### 7:00 PM Meeting called to order - Welcome & Introductions

Kathy Holzer welcomed everyone and mentioned that we have our first assembly coming up, fun run was being planned for Nov 1st, Harlem Wizards November 17th and the October meeting was moved due to a conflict with the BOE meeting (Oct 22nd)

### Principal Flocktown Kossmann -Mike Craver

Welcome back, spoke of the focus on social and emotional learning; explained restorative practices, instead of consequence oriented (suspension, etc.) make discipline more reflective; will be having community circles, morning meetings in classrooms to give every child a voice; respect agreements made with teacher also covers relationships with student to student, teacher to student; Mr. Craver and Mr. Winstead went to conference to discuss restorative activities for students that see them more frequently; councilors going into classrooms to discuss the "4 Paws"; initiated the Sandy Hook Promise "Start with Hello" to help reach out to more introverted kids, to be inclusive, to help connect; focusing on belonging and feeling important in the classroom

Co-teaching is in all grade levels, is along spectrum of special services

Continuing with mindfulness, grant ran out but are continuing with teacher led activities

SLA going home with 4th and 5th graders, 4th and 5th grade did well, 3rd grade not as well as hoped, are working with a consultant, looking at discrepancy with boys and girls in LA especially in 4th and 5th grade

Chromebooks-30 from middle school which now makes Flocktown 1:1

Will be having an assembly soon, a multimedia presentation that has been off-Broadway

Question from member regarding the questionnaire Mr. Craver spoke about-it went out to students from the Department of Education/School Climate package, this year parents will get questionnaire, results are in-house, but parents can request to discuss

### Kid Stuff Books

Done well, made \$2.1K, still missing many books that need to be returned, can pay online, extra books will be in at the end of the week/beginning of next week

### VP Membership-Michele Ruppert

170 members this year vs. 243 last year, will email past members via MemberHub to remind them; people who got reserved parking space for Back to School Night raffle liked that, will have another raffle for reserved front row seat to 5th Grade Recognition, winner called in October; perk for being PTA member \$5 off any PTA run event, won't affect budget for those planning events i.e. Trick or Trunk, etc.; many people join when registering for events, there's a link to join PTA when registering for events; Michele will check to make sure people are honest about if PTA member or not

### Volunteers-Michele Ruppert for Aimee Stabbert

Aimee collected all forms for people to indicate if they want to volunteer; on PTA website, can update profile on Member Hub and can indicate hubs for volunteering for events; when chairperson needs help, i.e. school store, Reflections; if you did not fill out volunteer sheet be sure to update member profile on Member Hub

### Bylaws-Michele Ruppert

National PTA and NJPTA support us, Bylaws need to be followed for nonprofit status and insurance; every 3 years need to make sure bylaws are up to date; question about Facebook Live for meetings, can't vote yet; bylaws will be revamped so Skype/FB Live vote will be ok'd in future

Roberts Rules for voting: (# of board members x 2)+1=number needed for vote (quorum); board positions need to be updated, proposed Board positions as President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary; debating these as Board positions: Membership, Children & Family Programs, Ways & Means, Volunteers; suggested Membership and Ways & Means for Board, Children's & Family Programs for chair; President would be counted twice for 2019-20 and 2020-21; with Co-Presidents quorum would be 17 (7x2) +1+1 [sic]; altered to be 8 board positions with co-presidents (8x2)+1 for quorum; Way & Means position discussed, with member adding that last year Ways & Means also supported fund raisers, recommended keeping Ways & Means as Board position; suggested President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary Membership and Ways & Means as Board and Children & Family Programs and Volunteers go to Chairs; need to vote by end of September; 17 will be our quorum number but the quorum number can be voted on to be changed in future.

Motion to include in Flocktown Kossmann PTA Bylaws: Board to comprise President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary, Membership, Ways & Means made by Michele Ruppert, seconded by Rita Brzozowski, 1 against, 2 abstain, 19 in favor; motion passed

### Treasurer Kieran Rafter

Membership is coming up, donations have come in; annual budget approved at last PTA meeting; all committees have a budget, questions regarding your budget should email treasurer; all expense/reimbursement forms on FKPTA.org; sales tax not reimbursed, get a copy of tax

exempt certificate before making purchases; Member question about cash box requests, should be made at least 3 days in advance

### Committee Reports

**Spirit Wear**-many people missed the deadline so may do extended deadline next year, will be opened up again for holiday orders, suggestion made to reach out for people to “trade down” past T-shirts/spirit wear

**Family Portraits**-Oct. 19 outside at Washington Township Library; will be opened up to town for Oct. 20; no pets; volunteers needed; will be “on the spot” ordering

**Trick or Trunk**-Friday Oct. 25, 6-7:30 PM, trunks to arrive at 5:30 PM, will have a DJ who will bring microphone, volunteers sheet to go up, Mr. Craver OK'd tear off flyer and will send out Blast, \$10 non PTA, \$5 PTA members, bring amount of candy you think your kid will go home with, Teal Pumpkin participation again this year, bring non candy items too, if it rains Trick or Trunk outside but pizza and dancing inside, prizes for Funniest, Most Original, and Scariest; usually get Target gift card

**Fun Run**-Nov. 1, will be DJ, 3 hours rotating kids in, not a race, may have a tunnel/inflatable for kids to run through, is NOT being done through an outside company, will be outside with rain date of Nov. 6

**Reflections**-on the FKPTA website, librarians show video and have entry forms, Ashley may go to school store to talk it up, will ask to have it go out on AM announcements, deadline Nov. 4, looking for volunteer to chair for next year; Question from Member how are winners picked? blind judging, judging panel has rubric, winners at school level go on to county +/-state, national; Ashley not a part of judge panel; will have gallery night and award night by Board of Education, can only be done by PTA, not PTO

**Harlem Wizards**-Nov. 17, 2-4 PM at West Morris Central High School, Rita will be Sparky, need more volunteers, are deciding on ticket prices, need to decide on bottom line goal, 2 years ago had \$13 students, \$15 adults in advance and \$15 students, \$18 adults at the door; recommended increase in price over 2 years ago, all tickets can be purchased on-line; souvenirs and concessions also make money for us, the goal is \$6.5K, need to know how many seats are available at WMC gym, Wiz Kid-buy jersey and kids play with Wizards before the show and get a team picture with the kid; Harlem Wizards also do a show for kids at school to generate interest with the week of Nov. 4 proposed, asking for a volunteer to be Sparky, 2 years ago had Old Farmers teachers too but had to share a portion of profits, the event can be opened to the public but not until Flocktown Kossmann has had a chance to buy tickets

Motion to approve the minutes of August 2019 FKPTA general meeting made by Sara Amento, seconded by Kieran Rafter, all in favor and approved.

Meeting ended 8:30 PM